

# Enterprise Human Resources and Payroll

## #48 *Public Queries for CPDF errors*



The following public queries were developed so that the Human Resource Offices could run them regularly to assist with identifying data that needed to be corrected prior to CPDF submissions.

- HE0005** : Identifies employees with missing RNO Codes and those that still have the invalid RNO Code of “6” or “Not Applicable.”
- HE0174**: Identifies employees who do not have a Position Occupied data.
- HE0175**: Identifies employees without a rating level.
- HE0176**: Identifies tenure group 1 and 2 and SES employees who do not have a highest education level.
- HE0177**: Identifies employees with education level of 06, 10, or greater than 12 with incomplete data for instructional program and degree year.
- HE0178**: Identifies employees with education level other than those in HE0177 where instructional program and degree year should to be made blank.

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The following public queries were developed so that the Human Resource Offices could run them regularly to assist with identifying data that needed to be corrected prior to CPDF submissions.

- HE0180:** Identifies tenure group 1 and 2 and SES records with an education level of 01 (no formal education).
- HE0181 :** Identifies those with a Military Status of 'X' and who have a Veterans Preference of 2, 3, 4, or 5.
- HE0182:** Identifies employees who do not have a tenure code.
- HE0183:** Identifies employees with a blank or invalid citizenship code.
- HE0202:** Identifies employees who are on a special pay table but do not have a pay rate determinant of 5, 6, or X. Only reports GS employees.
- HE0229:** Identifies employees who do not have a highest educational level.